



Area Wide Job Vacancy Announcement Promotions Assistant

OPEN: Monday, February 12, 2018
CLOSE: Monday, February 26, 2018 @ Close of Business - 5:00pm
WAGE: \$14.00 per hour

SUMMARY: The Promotions Assistant is responsible for ensuring courteous, and prompt, and efficient service is provided to customers by promotions representatives.

QUALIFICATIONS:

- Must have a High School Diploma or GED.
- Must have a minimum of 3 years supervisory experience, preferably in a casino environment in a marketing, promotions, or related field.
- A minimum of 5 years experience in a casino environment preferred.
- Must have a valid drivers license
- Must be able to work flexible hours and weekends.
- Must have excellent customer service skills.
- Must be computer literate.
- Must receive a passing math test result.
- Must possess strong interpersonal skills with ability to communicate and write effectively.
- Must possess strong organizational, problem solving and decision making skills.
- Must be able to work in a fast paced environment containing excessive smoke and noise.
- Must be able to obtain a gaming license as a condition of employment.
- Must receive a negative alcohol/drug test result as a condition of employment.

4 Bears Casino & Lodge of the Fort Berthold Indian Reservation recognizes and will carry out to the greatest extent feasible the Indian Preference policies of the Three Affiliated Tribes. Subject to the Indian preference policies of the Three Affiliated Tribes, all candidates will receive consideration without regard to race, color, sex, age, religion, national origin, sexual preference, or physical disability (where reasonable accommodation is possible). Veteran's preference is also given.

*For information on "How to Apply", please contact the HR Department @ 701-627-4018, ext. 7565. For current casino employees, please reference Policy Nos. 020, 029, and 030 or contact the HR Department during regular business hours for process or questions on applying for the position. For a full review of the job description duties and responsibilities, please contact the HR department. **Must provide a resume with application.***